



BRIDGING THE GAP

KAMBARAM BUSINESS SCHOOL

CONFIDENTIAL REFEREE FORM

Applicant's Family Name:

Given Name(s):

Programme applied for:

Commencement Year:

Note to Applicant:

An applicant may solicit more than the one required reference, if, in your opinion, the information they provide would significantly strengthen your application. Give a form to each of your referees to be completed and return to Kambaram Business School with your application. All information will be regarded as confidential.

Note to Referee:

Please complete the information requested on both sides of this form. If you use additional sheets of paper, please staple them to the back of this form.

How long have you known the applicant?

Under what circumstances have you known the applicant?

In making your evaluation of this applicant, with what reference group are you making your comparisons?

Note to Evaluator:

Kindly be candid in your evaluation. KBS is an institution that is committed to developing and growing learners practical experience. We do not expect applicants to excel in any area before coming on the programme. We need an accurate and balanced picture of the candidate's strengths and weaknesses so that we can judge whether he/she will benefit from the experience gained on the programme. We need an accurate and balanced picture of the candidate's strengths and weaknesses.

	Outstanding (Top 2%)	Extremely Competent (Top 10%)	Very Capable (Top 30%)	Average	Requires Development
Professionalism	[]	[]	[]	[]	[]
Creativity	[]	[]	[]	[]	[]
Maturity	[]	[]	[]	[]	[]
Empathy with others	[]	[]	[]	[]	[]
Sense of humour	[]	[]	[]	[]	[]
Taking initiative	[]	[]	[]	[]	[]
Analytical skills	[]	[]	[]	[]	[]
Verbal skills	[]	[]	[]	[]	[]
Energy and determination	[]	[]	[]	[]	[]
Ability to work with others in teams	[]	[]	[]	[]	[]
Ability to work alone	[]	[]	[]	[]	[]

CONFIDENTIAL EVALUATOR'S FORM

Please indicate with a cross below to illustrate your recommendations for this candidate:

Not recommended

Reapply later

Recommended

Highly recommended

[]

[]

[]

[]

Evaluator's Details

Evaluator's name (print)

Evaluator's position/title

Evaluator's organisation

Phone number

Street Address

Postal Code

Country

Email address

Evaluators Signature

Date